MEDIC ONE FOUNDATION
EMS Investigator Grant Program

Letter of Intent Application Instructions

Medic One Foundation invites eligible early-career investigators to submit a Letter of Intent (LOI) for its EMS Investigator Grant Program. The program supports research that advances emergency medical services (EMS), strengthens prehospital care, and improves patient outcomes.

The application process consists of two stages. Applicants must first submit an LOI. Selected applicants will be invited to submit a full research proposal.

Eligibility

Principal investigators must meet the following criteria:

- Hold a University of Washington faculty appointment at the Assistant Professor or Associate Professor level.
- Have conducted research related to EMS, out-of-hospital cardiac arrest, or related areas of prehospital care.
- Demonstrate established relationships with a team of career mentors.

Collaborative research involving other institutions, EMS agencies, and disciplines is encouraged.

Funding and Budget Requirements

Applicants may request up to **$125,000 over a two-year project period**, inclusive of direct and indirect expenses.

In accordance with Medic One Foundation policy, indirect expenses may not exceed **10% of direct project costs**. Indirect expenses generally cover institutional administrative and overhead costs associated with conducting research.

Indirect expenses must be calculated separately and added to the direct project budget. The combined total of direct and indirect expenses may not exceed $125,000.

Applicants must clearly identify both direct and indirect expenses in their proposed budget.

Letter of Intent Requirements

Letters of Intent must include the following information:

1. **Project Title and Investigator Information**
   Provide the project title, principal investigator's name, academic credentials, UW faculty appointment, department, and contact information.
2. **Project Summary – Maximum 100 Words**
   Provide a brief overview of the proposed research, including its objectives and relevance to EMS or prehospital patient care.

3. **Research Proposal – Maximum 600 Words**
   The research proposal should address:
   - **Study Rationale:** Describe the research question or problem and its significance.
   - **Specific Aims:** Identify the primary objectives of the proposed research.
   - **Methods:** Briefly describe the proposed research design and approach.
   - **Anticipated Impact:** Explain how the research could improve EMS systems, prehospital care, or patient outcomes.
4. **Project Timeline and Milestones**
   Provide a proposed timeline identifying major research activities and milestones over the two-year project period.
5. **Preliminary Budget and Budget Justification**
   Submit a preliminary budget outlining anticipated expenses and a brief justification for the requested funding.

   The budget must include:
   - Direct research expenses
   - Indirect expenses, calculated at no more than 10% of direct costs
   - Total funding requested, not to exceed $125,000
6. **Mentorship and Research Environment**
   Identify the investigator's career mentors and briefly describe their roles, relevant expertise, and the research environment available to support the proposed project.
7. **Curriculum Vitae**
   Include a current curriculum vitae for the principal investigator.

Formatting Requirements

- Arial, 11-point font
- One-inch margins
- Adherence to the word limits specified above
- Submission format: **electronically as a single PDF document.**

Review and Selection

Letters of Intent will be reviewed for eligibility, relevance to EMS and prehospital care, scientific merit, and feasibility.

Selected applicants will be invited to submit a full research proposal, expected to be approximately five single-spaced pages. Additional instructions will be provided to invited applicants.

Full proposals will be evaluated based on:

- Scientific merit and innovation
- Relevance to EMS or prehospital care
- Feasibility of the proposed research
- Potential impact on patient outcomes or EMS systems
- Potential for investigator career development
- Strength of the research environment and mentorship

Final funding recommendations will be presented to the Medic One Foundation Board of Directors for approval.

Application Timeline

Milestone	Date
Letter of Intent Opens	11/15/2026
Letter of Intent Deadline	1/07/2027
Invitations to Submit Full Proposals	2/1/2027
Full Proposal Deadline	3/31/2027
Award Notification	5/1/2027
Anticipated Project Start	7/1/2027

Submission Instructions

Letters of Intent must be submitted electronically as a single PDF document via email to **kim@mediconefoundation.org** by **January 7, 2027, at 5:00 p.m. Pacific Time**.

Email Subject Line: MOF EMS Investigator Grant LOI – Last Name

File Name: LastName_FirstName_MOF_LOI.pdf

Applicants will receive an email confirming receipt of their submission. Late or incomplete applications may not be considered.

Questions?

For questions regarding eligibility, application requirements, or the submission process, please contact:

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EMS Investigator Grant Program
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